

eibtm®

The Global Meetings & Events Exhibition

27 – 29 November 2012

Fira Gran Via, Barcelona, Spain



EIBTM 2012

Contract to Exhibit

For more information visit www.eibtm.com



EIBTM is part of the Reed Travel Exhibitions Meetings, Events and Business Travel Portfolio



Organised By





The Global Meetings & Events Exhibition
27 – 29 November 2012
Fira Gran Via, Barcelona, Spain

EIBTM 2012 Contract to Exhibit

Your Company Details

Company Name:	Position:
Contact Name:	
Company Address:	
Postcode:	Country:
Telephone (including area code):	Fax (including area code):
Email:	Website:
Company tax number (EU Countries only):	
Organisations with a Spanish IVA number will not be charged at IVA at 8%. Please supply IVA number:	

Stand Details

Stand Size (m²): _____ EIBTM 2011 stand number _____

Select your Space Only Rate (please tick relevant box)

You must apply for the total amount of space you require. If you choose **Space Only**, we provide the floor space and you use your own stand designers and suppliers to construct your stand. If you would like EIBTM to provide you with a Shell Scheme stand, please select the **Shell Scheme** option. **Double deck** space is charged at 80% of the selected rate.

Priority Rate €834 per m² + IVA (8%)

Rate available to exhibitors who have signed their contract between the **29 November and 1 December 2011** (cooling off period to **20 January 2012**).

Mid-year Rate €852 per m² + IVA (8%)

Rate available from **2 December 2011** to exhibitors who have returned their signed contract to exhibit by **25 May 2012**.

Standard Rate €892 per m² + IVA (8%)

Rate available to exhibitors who have returned their signed contract after the **25 May 2012**.

Description	Dimensions (metres)	Open sides	Quantity	Full price (€)
Space (m ²)				
Double Deck @ 80%				
Shell Scheme @ €93 per m ²				
Furniture Package				
<input type="checkbox"/> Package A: 9-12 m ² €472 + IVA (8%)				
<input type="checkbox"/> Package B: 15-18 m ² €605 + IVA (8%)				
<input type="checkbox"/> Package C: 20-25 m ² €1464 + IVA (8%)				
Enhanced Listing* @ €75				
Exhibiting Partner Registration* @ €75				
Stand Plan Approval Fee* @ €171.21 (Space only stands)				
Sub Total				
Estimated IVA @ 8%				
Insurance Premium* @ €79.45				
Insurance Admin Fee* @ €51.81				
Just a Drop Donation (optional)				
TOTAL (€)				

*Mandatory

Exhibiting Partner Registration: A fee of €75 will be charged (to the main stand holder) for each Exhibiting Partner. Each registered Exhibiting Partner will receive an Enhanced Internet listing as part of the registration fee. The number of Exhibiting Partner registration fees charged will be based on the number of registered Exhibiting Partners from the previous edition (EIBTM 2011).

Stand Plan Approval: All space only stands are subject to a Structural Survey by Reed Travel Exhibitions. This survey is compulsory to ensure that the regulations imposed by Reed Exhibitions and Fira Barcelona are adhered to. Exhibitors must submit full scaled dimensional drawings and further information may be required for any structure over 4m in height, raised platform above 400mm, enclosed ceiling area or rigged elements. The cost for this approval is €171.21 per stand.

Tax: IVA or VAT will be added as applicable to the items shown with IVA above. EU Exhibitors must supply a valid VAT number in order for reverse charging to be applied.

Please note this is a legally binding contract. The full Rules & Regulations applicable to this contract are supplied with this contract. The deposits and instalments are due by the dates given in the Rules and Regulations supplied.

We hereby agree to accept the stand(s) allocated to us as detailed above on the terms of the supplied Rules & Regulations and understand that our stand(s) may be re-allocated if any instalment is not paid by its due date. I confirm that I am authorised to sign this contract on behalf of the Exhibitor. A cooling off period applies to the Priority Rate only expiring on 20 January 2012.

I have read the supplied Terms and Conditions for EIBTM 2012 and agree to comply with the conditions set out therein.

Signature _____

Name _____

Date _____

Position _____

Please return your completed and signed contract to exhibit to your EIBTM Account Manager or send to:

Email: eibtm@reedexpo.co.uk **Fax:** +44 (0)20 8910 7986 **Post:** Reed Travel Exhibitions, EIBTM 2011, Gateway House, 28 The Quadrant, Richmond, TW9 1DN

To contact the EIBTM Sales Team, please call **+44 (0)20 8910 7711** or email **eibtm@reedexpo.co.uk**



'Just a Drop' is Reed Travel Exhibitions dedicated charity for the travel and tourism industry, raising money to provide clean water for children and their families wherever it is needed around the world.

